



Appendix C

Appendix C – The Minimum Data Set – Values and Collection Points

Brief overview of the NSPP MDS

The data items contained in the MDS align with the key strategic documents behind the National Suicide Prevention Program e.g. the LIFE Framework. The data items reflect the variety of work undertaken by NSPP projects as well as the range of projects and activities required to produce effects in suicide prevention at the individual and community level.

The MDS consists of three groups of data items:

- Program level information
- Individual activity data
- Group activity data.

Individual activities in this context refer to episodes of service that directly or indirectly relate to individual clients. Group activities refer to all non-individual activities and include a broad spectrum of activities such as workshops, meetings, homework groups, community events and research/development. These group activities can vary in scale from small local events to national level projects.

Projects may undertake a range of activities that fall into one or both of these categories. De-identified data should be entered as appropriate to the two types of activities.

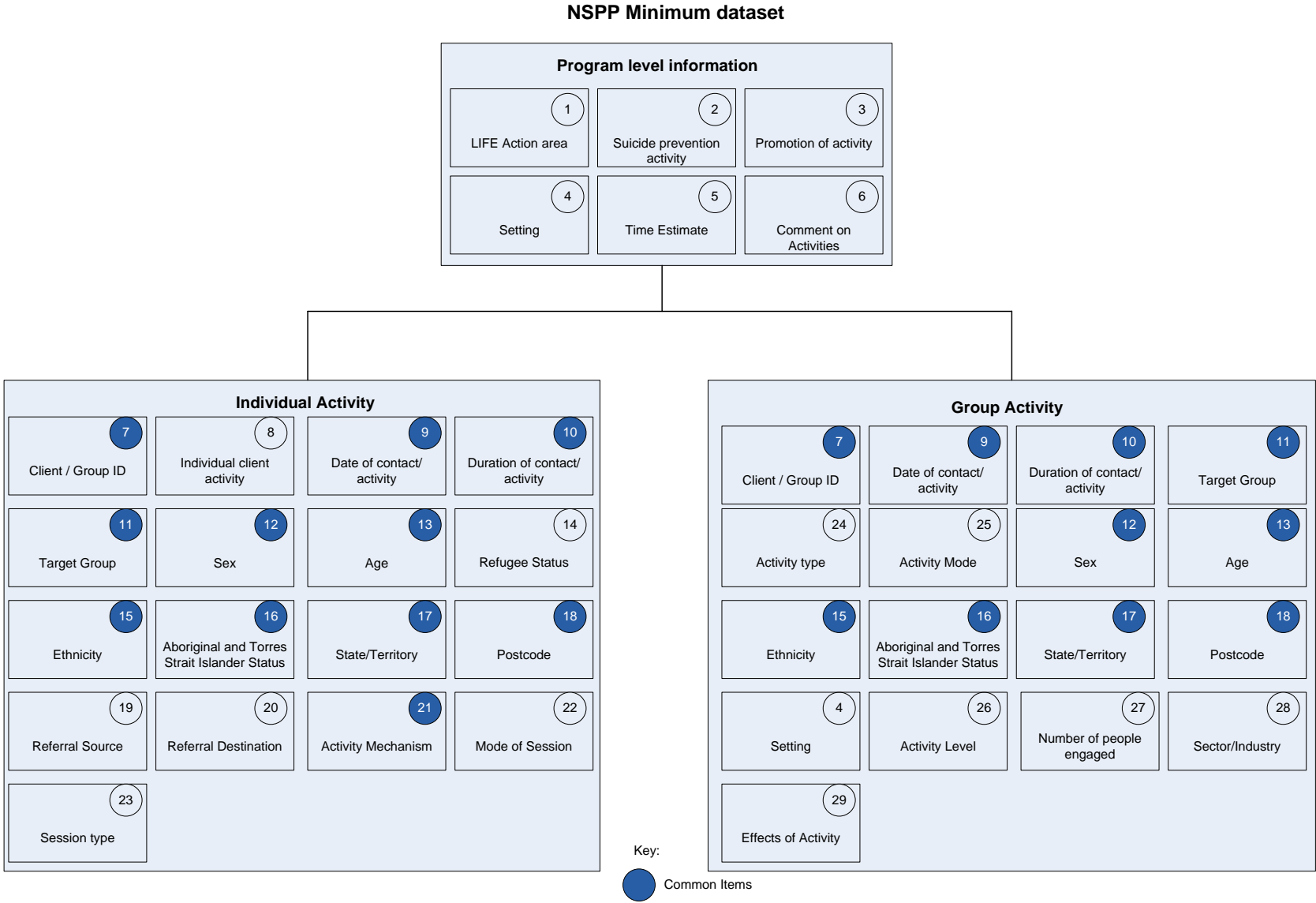
The MDS and guidelines contained in this data dictionary recognise that the NSPP is a growing program. It therefore contains data values for activities that may develop in the near future and allows for flexibility in the recording of data items across and within projects. This will result in the ongoing Evaluation Framework remaining valid in coming years.

NSPP Minimum Data Set - Levels of Activity

Figure 1 shows the three different groupings of data items in the MDS.

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Figure 1: Grouping of data items in the MDS



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Program Level Information

This information is to be reported by each project once per month. The information will be editable in case any changes are required.

For those utilising the Excel spreadsheets, a separate sheet will contain these items.

Individual Activity:

Individual Activity data relates to episodes of service provided to or in relation to an individual during the reporting period.

Group Activity:

Activity is reported on a per activity basis. This may be a workshop, group activity or a much larger event. It includes a broad spectrum of activities such as workshops, meetings, homework groups, community events and research/development. These group activities can vary in scale from small local events to national level projects, and can be once-off or on-going.

A once off event is classified as one activity. Each convening of an on-going event is considered a single activity for reporting processes.

NSPP MINIMUM DATA SET – VALUES AND COLLECTION POINTS

Table 1 sets out the MDS items. For each item, the item number, name, data value and whether the item is to be collected at either individual or group level is indicated. A brief definition for each item is also provided

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This data item refers to efforts made to promote the NSPP service or activity. This may include raising awareness of services or activities available.

Table 1: MDS Data Items

MDS Item No.	Item Name	Data Values	Individual Activities	Group Activities	Definition
PROGRAM LEVEL INFORMATION					
1.	LIFE Action Area	<ul style="list-style-type: none"> ▪ Improving the evidence base and understanding of suicide prevention ▪ Building individual resilience and the capacity for self help ▪ Improving community strength, resilience and capacity in suicide prevention ▪ Taking a coordinated approach to suicide prevention ▪ Providing targeted suicide prevention activities ▪ Implementing standards and quality in suicide prevention 	✓	✓	The LIFE Framework was developed in 2007 to identify the scope of population health approaches and suicide prevention activities that would lead to the prevention of suicides in Australia. The LIFE Framework Action Areas summarise the high level considerations in implementing the LIFE Framework for action. The definitions below are taken directly from the LIFE Framework (pg. 24).
2.	Suicide Prevention Activity	<ul style="list-style-type: none"> ▪ Universal intervention ▪ Selective intervention ▪ Indicated intervention ▪ Symptom identification ▪ Finding and accessing early care and support ▪ Standard treatment ▪ Longer-term treatment and support ▪ Ongoing ▪ None of the above 	✓	✓	This item draws on the LIFE Framework (2007, pg. 20) to identify the range of types of suicide prevention activities and interventions that are essential for a whole of community response to reducing the rate of suicide in Australia, and the risk of suicide, of suicide attempts and of suicidal behaviours in individuals. For each activity/intervention the following is defined: the target group; the proposed outcomes; and who might be involved in the activity/intervention.

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MDS Item No.	Item Name	Data Values	Individual Activities	Group Activities	Definition
3.	Promotion of Activity	<ul style="list-style-type: none"> ▪ Print media ▪ Online media ▪ Social media ▪ Television broadcasting ▪ Radio broadcasting ▪ Local service providers ▪ Community events ▪ Community organisations ▪ Community leaders ▪ Other (specify) ▪ No promotion of activity 	✓	✓	This data item refers to efforts made to promote the NSPP service or activity. This may include raising awareness of services or activities available.
4.	Setting	<ul style="list-style-type: none"> ▪ Community based ▪ Health service ▪ Mental health service ▪ Emergency department ▪ Primary care setting ▪ School ▪ Tertiary institution ▪ Vocational services ▪ Workplace ▪ Prison ▪ Other law enforcement ▪ None of the above 	✓	✓	This data item refers to the setting in which the NSPP services or activity was held.
5.	Time Estimate	<ul style="list-style-type: none"> ▪ Travel ▪ Event/Activity Planning ▪ Administration ▪ Event/Activity Promotion ▪ Research and development ▪ Information development and/or provision ▪ Service provision ▪ Supervision activities ▪ Other (specify): 	✓	✓	This data item captures the percentage of time spent in non-direct activities during the reporting month.

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MDS Item No.	Item Name	Data Values	Individual Activities	Group Activities	Definition
6.	Comment on Activities	<ul style="list-style-type: none"> ▪ Barriers and challenges ▪ Good news stories 	✓	✓	This data item captures the achievements and barriers experienced in the implementation of the NSPP project.
ACTIVITY SPECIFIC INFORMATION					
7.	Client/Group ID	<ul style="list-style-type: none"> ▪ Free text 	✓	✓	This data item allows NSPP projects to assign a unique individual ID number or a Group ID number to identify previous data entered. In the web based data entry system, when the unique ID is entered, the last data entered will populate some fields to minimise data entry. In the Excel spreadsheet, data can be copied to create a new row of information.
8.	Individual Client Activity	<ul style="list-style-type: none"> ▪ New clients ▪ Current clients ▪ Closed clients 	✓		This data item allows the recording of the number of individual clients who have received direct individual care via NSPP services or activities. It does not include individuals who receive NSPP services or activities in a group setting. A client should be counted if a NSPP funded worker provides a service during the reporting period.
9.	Date of Contact or Activity	<ul style="list-style-type: none"> ▪ DD/MM/YYYY 	✓	✓	This data item captures the date of the contact or activity.
10.	Duration of Contact or Activity	<ul style="list-style-type: none"> ▪ Minutes or Days 	✓	✓	This data item captures the duration of the contact or activity.

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11.	Target Group	<ul style="list-style-type: none"> ▪ People bereaved by suicide ▪ Men ▪ Children ▪ Youth ▪ Indigenous populations ▪ People living with a mental illness ▪ People who have previously attempted suicide ▪ People who have self harmed ▪ People at risk (no previous suicide attempt or self harm) ▪ Rural and remote communities ▪ LGBTI populations ▪ CALD communities ▪ Refugee communities ▪ Older people ▪ People living with an alcohol or other drug problem ▪ Whole of community ▪ Workforce ▪ People affected by workforce redundancies ▪ People affected by natural disasters ▪ Those engaged with the criminal justice system ▪ Other, please specify 	✓	✓	This data item refers to the target groups identified in the NSPP with some additional groupings added to cover all target groups as described in the consultations with Project stakeholders.
12.	Sex	<ul style="list-style-type: none"> ▪ Male ▪ Female ▪ Not stated/inadequately described 	✓	✓	This definition is drawn from the 'Sex' data item in the National Health Data Dictionary Version 16 (NHDDv16, pg 1942). Operationally, sex is the biological distinction between male and female, as reported by a person or as determined by an interviewer

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MDS Item No.	Item Name	Data Values	Individual Activities	Group Activities	Definition
13.	Age	<ul style="list-style-type: none"> ▪ 0-4 ▪ 5-9 ▪ 10-14 ▪ 15-19 ▪ 20-24 ▪ 25-29 ▪ 30-34 ▪ 35-39 ▪ 40-44 ▪ 45-49 ▪ 50-54 ▪ 55-59 ▪ 60-64 ▪ 65-69 ▪ 70-74 ▪ 75 years or older ▪ Across all age ranges ▪ Not stated ▪ Age Unknown 	✓	✓	This definition is drawn from the 'Age Range' data item in the National Health Data Dictionary Version 16 (NHDDv16, pp. 172-174). The age range that best accommodates a person's completed age in years, at the time of commencement with the service or activity, as represented by a data value below.
14.	Refugee status	<ul style="list-style-type: none"> ▪ Refugee ▪ Not a refugee ▪ Unknown 	✓		The United Nations High Commissioner for Refugees (UNHCR) definition of a refugee is a person who: owing to a well-founded fear of being persecuted for reasons of race, religion, nationality, membership of a particular social group, or political opinion, is outside the country of his nationality, and is unable to or, owing to such fear, is unwilling to avail himself of the protection of that country...Article 1, The 1951 Convention Relating to the Status of Refugees.

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MDS Item No.	Item Name	Data Values	Individual Activities	Group Activities	Definition
15.	Ethnicity	<ul style="list-style-type: none"> ▪ Free text 	✓	✓	We propose to collect this for individuals and groups (where this is practical). The item will be a free text item that will then be coded utilising the ABS Australian Standard Classification of Cultural and Ethnic Groups, Second edition 2011.
16.	Aboriginal and Torres Strait Islander Status	<ul style="list-style-type: none"> ▪ Aboriginal but not Torres Strait Islander origin ▪ Torres Strait Islander but not Aboriginal origin ▪ Both Aboriginal and Torres Strait Islander origin ▪ Neither Aboriginal nor Torres Strait Islander origin ▪ Not Stated/Inadequately described 	✓	✓	This definition is drawn from the 'Indigenous Status' data item in the National Health Data Dictionary Version 16 (NHDDv16, pg 1138). Whether a person identifies as being of Aboriginal or Torres Strait Islander origin.
17.	State/Territory	<ul style="list-style-type: none"> ▪ New South Wales ▪ Victoria ▪ Queensland ▪ South Australia ▪ Western Australia ▪ Tasmania ▪ Northern Territory ▪ Australian Capital Territory ▪ Other territories (Cocos (Keeling) Islands, Christmas Island and Jervis Bay Territory) ▪ Whole of Australia (event) ▪ Unknown 	✓	✓	The individual client's State/Territory based on their usual residence.
18.	Postcode	<ul style="list-style-type: none"> ▪ Postcode values ▪ Unknown ▪ Homeless or itinerant ▪ Not applicable 	✓	✓	Postcode of client's usual residence. If postcode is unknown, estimate State/Territory at Item 17.

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MDS Item No.	Item Name	Data Values	Individual Activities	Group Activities	Definition
19.	Referral Source	<ul style="list-style-type: none"> ▪ Self referral ▪ Health provider - Emergency Department ▪ Health provider - Inpatient ▪ Health provider - Community Care ▪ Health provider - Primary Care ▪ Mental health provider - Inpatient Unit ▪ Mental health provider - Community Care ▪ Mental health provider - Aboriginal Mental Health Services ▪ Community and Social Service (Government) ▪ Community and Social Service (Non Government Organisation) ▪ Education sector ▪ Juvenile justice ▪ Housing provider ▪ Employer ▪ Police ▪ Coroner ▪ Internal referral ▪ Migration/settlement service ▪ Community event or activity ▪ Other, specify ▪ Unknown 	✓		This data item captures the referral source for individual client care.

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MDS Item No.	Item Name	Data Values	Individual Activities	Group Activities	Definition
20.	Referral Destination	<ul style="list-style-type: none"> ▪ Referral not necessary ▪ Health provider - Emergency Department ▪ Health provider - Community Care ▪ Health provider - Primary Care ▪ Mental health provider - Inpatient Unit ▪ Mental health provider - Community Care ▪ Mental health provider - Aboriginal Mental Health Services ▪ Community and Social Service (Government) ▪ Community and Social Service (Non Government Organisation) ▪ Education sector ▪ Juvenile justice ▪ Housing provider ▪ Employer ▪ Police ▪ Coroner ▪ Internal referral ▪ Migration/settlement service ▪ Self management ▪ Other, specify ▪ No further action required ▪ Not applicable 	✓		This data item captures the referral destination for an individual client receiving a service.
21.	Activity Mechanism	<ul style="list-style-type: none"> ▪ Individual ▪ Family ▪ Peer group ▪ Workplace ▪ School ▪ Tertiary Education Setting ▪ Community ▪ Other, specify 	✓		This data field captures the mechanisms used to provide care to an individual. For example, the service may have to work with the local community of family members to initially reach and then maintain a therapeutic relationship with the individual.

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MDS Item No.	Item Name	Data Values	Individual Activities	Group Activities	Definition
22.	Mode of session	<ul style="list-style-type: none"> ▪ Face to face ▪ Telephone ▪ Online 	✓		This data item refers to the mode used for the individual care session.
23.	Session type	<ul style="list-style-type: none"> ▪ Direct client contact ▪ Non direct client case planning with professionals ▪ Non direct case planning/management with families, carers and/or significant others ▪ Non direct engagement with community leaders ▪ Supportive service - community ▪ Supportive service - family, friends- family, friends 	✓		This data item refers to whether or not the session involved direct or non-direct care to the individual.
24.	Activity Type	<ul style="list-style-type: none"> ▪ Service Delivery ▪ Service Integration ▪ Service Promotion ▪ Community Engagement and/or Community Development ▪ Evaluation ▪ Research ▪ Training ▪ Sector Development ▪ Information Development and/or Provision ▪ Community Awareness 	✓	✓	Activity Type identifies the primary purpose of each activity provided (by this NSPP) in the reporting period.
25.	Activity Mode	<ul style="list-style-type: none"> ▪ Workshops ▪ Meetings ▪ Presentations ▪ Training ▪ Consultation events ▪ Community events ▪ Clinical/counselling ▪ Desk based work ▪ Other, specify 		✓	Activity Mode identifies the primary mode of delivery of the group activity

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26.	Activity Level	<ul style="list-style-type: none"> ▪ 'One off' activity ▪ Ongoing Activity ▪ No 		✓	This data item captures whether or not an activity occurred during the reporting period. Activity refers to a defined activity or formal event. This may be either one off or ongoing.
27.	No. of people engaged	<ul style="list-style-type: none"> ▪ No. of attendees 		✓	This data item captures the number of participants or attendees engaged via the activity or event. This includes actual people engaged via direct participation and estimated people reached e.g. broadcasting event.
28.	Sector/Industry	<ul style="list-style-type: none"> ▪ Health ▪ Mental Health ▪ Community and/or Social Services ▪ Education ▪ Police ▪ Justice ▪ Transport ▪ Finance ▪ Media ▪ Construction/Mining ▪ Consumer/ People with Lived Experience ▪ Carer ▪ Advocate ▪ Research/Academic ▪ Public Service (not otherwise captured above) ▪ Volunteers ▪ General Public ▪ Other, specify ▪ Not applicable 		✓	This data item captures the sector or industry of the group engaged in activities that specifically relate to workforce development.

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MDS Item No.	Item Name	Data Values	Individual Activities	Group Activities	Definition
29.	Effects of Activity	<ul style="list-style-type: none"> ▪ Individual referral to services (help seeking) ▪ Request for specific activities ▪ Sector engagement ▪ Request for specific resources/information ▪ Other, specify 		✓	This data item captures effects that may arise as a result of a specific activity or event.